



Sheriff Grady Judd

Polk County Sheriff's Office

455 N. Broadway • Bartow, FL 33830-3998 • Phone: 863.534.6200 • www.polksheriff.org

October 27, 2009

All Bidding Vendors:

After reviewing the submissions for ITB 2009-16 Office Furniture Depot, has been awarded the contract for the ECC Ergonomic Task Chairs. This award is made to the most responsive and responsible bidder based on quality of product and warranty offered by vendor. This will be a one time buy for this item.

Further, the Sheriff reserves the right to accept or reject any and all bids, to waive informalities in any bid, and to accept the bid that is, in his judgment, a responsible bid in the best interest of the Polk County Sheriff's Office.

Thank you for your time and effort that you have put in on this agreement. I appreciate your interest in serving the Polk County Sheriff's Office and the Citizens of Polk County. The Polk County Sheriff's Office continues to look forward to a great relationship with you. Should you have any questions or need additional information please call Katy McArthur, Purchasing Supervisor at 863-413-2882, ext. 108 or email her at kmcarthur@polksheriff.org.

Sincerely,

A handwritten signature in black ink that reads "David J. Rounds".

David J. Rounds
Deputy Director, Central Services Bureau



"SEVEN STAR ACCREDITED AGENCY"